

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

RECORD OF OFFICER EXECUTIVE DECISION

Date of Decision:	26/03/2026
Title:	PSDS Phase 4 Decarbonisation Works – Award of Contract.
Decision Maker: (Including Job Title)	Kevin Fisher, Service Director, Property and Facilities Services.
Details of Specific Delegation or Delegation contained in the relevant Sub-Scheme of Delegation.	<p>On 2nd March 2022, Council approved the Budget and Council Tax 2022/23 and Medium Term Financial Strategy</p> <p>As part of this a number of New Capital Proposals were included in Appendix 3B New Capital Proposals, of which one was the ‘Operational Building Decarbonisation’ Capital project.</p> <p>This approval allowed for allocation of funding, delivery of the scheme and any associated activities, including procurement of a contractor.</p> <p>The schemes progress would be retrospectively reported to cabinet on an annual basis (February) as part of the Climate Emergency Annual Report.</p>
Decision:	<p>To award the contract to William Birch Limited, for the provision of decarbonisation and energy efficiency works at the following four buildings: Springwell Gardens, 115 Middle Lane South, Swinton Community Centre and Library and Peacock Lodge Children’s Home.</p> <p>The value of this contract is £435,518</p>
Reasons for the Decision:	<p>This procurement was conducted in full compliance with the Council’s Financial and Procurement Procedure Rules (FPPRs), as set out in Appendix 5 of the Council’s Constitution. The process included:</p> <ul style="list-style-type: none"> • Business Case Preparation: A business case was developed and options were assessed to ensure best value for money, quality, and social value, in accordance with Council policy and Section 4 of the FPPRs.

	<ul style="list-style-type: none"> • Competitive Procurement: A competitive procurement process was used, appropriate to the contract value, with all quotations and tenders received in writing and retained for audit purposes, as required by Sections 10 and 11 of the FPPRs. • Consideration of In-House Provision: In line with Section 50 of the FPPRs, in-house provision was considered, and external suppliers were used only where internal capacity was unavailable. • Authorisation and Oversight: Approval to award the contract was obtained in accordance with the thresholds and authorisation requirements set out in the FPPRs and Cabinet Report, with oversight from the S151 Officer and consultation with the relevant Cabinet Member (Sections 12 and 13). • Regulatory Compliance and Transparency: All procurement activity was conducted in accordance with UK procurement regulations and the Council's transparency and reporting requirements (Sections 14 and 15). <p>This approach ensures that the procurement process was robust, transparent, and aligned with both statutory requirements and Council policy.</p> <p>This decision has been made in line with the Cabinet approval to deliver a decarbonation scheme on a number of building which in turn will assist with the progress towards the Council's Net Zero by 2030 target.</p>
Details of alternative options considered and rejected:	As part of the Procurement Process a competitive tender process was carried out and subsequent evaluation of those tenders were considered. This process is detailed in the Tender Evaluation Report (Exempt), where options on several other suppliers was considered before final award.
Conflicts of interest declared by any Cabinet Member consulted by the decision maker which relates to the decision:	<i>No conflicts of interest declared.</i>
Dispensations Granted: (If any)	<i>Not applicable</i>
Conflicts of interest declared by the Decision Maker if they sit as a Cabinet	<i>No conflicts of interest identified.</i>

appointed representative to an outside body which relates to the decision:	
Dispensations Granted: (If any)	<i>Not applicable</i>
Reports or parts of reports considered	<p><i>Exempt from Publication :</i></p> <ul style="list-style-type: none"> • Tender Evaluation Report - 24-142 Decarb Works PSDS Ph4 - Oct 2025 • 24-142 Decarb Works PSDS Ph4 TER Addendum <p><i>Paragraph 3</i> – Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>


I certify that this is a true record of the executive decision to:

To award the contract to Willam Birch Limited, for the provision of decarbonisation and energy efficiency works at the following four buildings:

Springwell Gardens, 115 Middle Lane South, Swinton Community Centre and Library and Peacock Lodge Children’s Home.

I confirm that in making this decision, due regard was given to the seven principles of public life.

Signed by the Decision Maker:



Dated: 26/03/2026

Name: *Kevin Fisher*

Job Title: Assistant Director Property & Facilities Services

If you require any assistance in the completion of the decision record please contact the Governance Team governance@rotherham.gov.uk